

**OFFICE OF THE  
MEMBER SECRETARY  
ASSAM STATE LEGAL SERVICES AUTHORITY**  
Adjacent to Gauhati High Court, New Block, Guwahati-781001

Ref: No. ASLSA 215/2020/82

Dated Guwahati the 12<sup>th</sup> February, 2020

**QUOTATION NOTICE**

Sealed quotations are invited from reputed Firms/Dealers for supply of office materials for the office of Assam State Legal Services Authority.

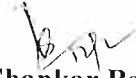
Serial No.	Item	Make/Model	Specification	Quantity
1.	File Board	Good Quality	Brown Hard Board	1000 nos.
2.	Laser Printer Cartridge	Compatible	88-A	20 nos.
3.	Colour Copier Paper	Desmat	Size -A4/Colour-Yellow	05 reams
4.	Legal Size Paper	JK Paper	70 GSM	10 reams
5.	Cash Book Register	Good Quality	No. 06	02 nos.
6.	Ledger Book Register	Good Quality	No.06	02 nos.
7.	Register	Good Quality	No. 08/ Two lines	05 nos.
8.	Register	Good Quality	No. 10/ Two lines	10 nos.
9.	Cello Tape	Good Quality	Big Size	05 nos.
10.	Brown Tape	Good Quality	Big Size	05 nos.
11.	Punch Machine	Good Quality	Single Hole	05 nos.
12.	Computer Set & UPS	Reputed Brand	i3/1TB-HDD/4GB RAM	01 no.
13.	Laser Printer	HP	Laser jet P-Series	01 no.

Sealed quotations super-scribing the envelop "**Quotation for Supply of Office Materials**" may be submitted to the office of the undersigned located adjacent to Gauhati High Court, New Block, Guwahati-781001 on or before **18.02.2020** during office hours.

The undersigned reserves the right to accept or reject any quotation without assigning any reasons whatsoever. Detailed particulars, information required, if any, may be obtained from the office of the undersigned during office hours.

**Copy to :**

1. Office Notice Board
2. Official Website
3. Office File No. ASLSA 215/2020

  
(Nayan Shankar Baruah)  
Member Secretary  
**Assam State Legal Services Authority**

