

**OFFICE OF THE
MEMBER SECRETARY
ASSAM STATE LEGAL SERVICES AUTHORITY**
Adjacent to Gauhati High Court, New Block, Guwahati-781001

Ref: No. ASLSA 130/2018/2746

Dated Guwahati the 20th January, 2020

QUOTATION NOTICE

Sealed quotations are invited from reputed Firms/Dealers for supply of office stationaries for the office of Assam State Legal Services Authority.


S.I. No.	Item	Make/Model	Specification	Quantity
1.	Stick Note Pad	Reputed brand	OT-SN 3x3C	100 nos.
2.	Gel Pen	Flair Sleek	0.5 mm	50 pkts.
3.	Glue Stick	Reputed brand	Net Wt. 8 g	50 nos.
4.	Liquid Soap	Dettol	200 ml	10 nos.
5.	Towel	Good quality	Big size/White	05 nos.
6.	Towel	Good quality	Small size/White	05 nos.
7.	A4 paper	JK Easy	70 GSM	20 reams
8.	Pencil	DOMS	Good Quality	10 Pkts.
9.	Pencil Sharpner	Reputed brand	Good Quality	20 nos.
10.	Cartridge Paper	JK Ledger	80/90 GSM	10 reams

Sealed quotations super-scribing the envelop "**Quotation for Supply of Office Stationaries**" may be submitted to the office of the undersigned located adjacent to Gauhati High Court, New Block, Guwahati-781001 on or before **29.01.2020** during office hours.

The undersigned reserves the right to accept or reject any quotation without assigning any reasons whatsoever. Detailed particulars, information required, if any, may be obtained from the office of the undersigned during office hours.

Copy to :

1. Office Notice Board
2. Official Website
3. Office File No. ASLSA 130/2018


20.01.2020
(Satya Nath Sarma)
Member Secretary
Assam State Legal Services Authority