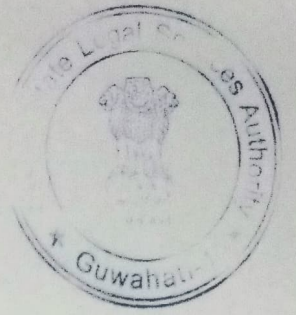


**OFFICE OF THE
MEMBER SECRETRY
ASSAM STATE LEGAL SERVICES AUTHORITY
1st Floor, Gauhati High Court Old Block, Guwahati- 781001**



Ref: ASLSA 130/2018/462

Dated: 09.04.2024

REQUEST FOR QUOTATION NOTICE

Sealed quotations are invited from reputed Suppliers/ Dealers of Office Stationery items for supply of the following.

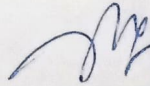
Sl. No.	Name of the item	Make/Model	Specification	Quantity Required
1.	File Hard Board		Good quality with long strap	200 Nos.
2.	Envelope with printing		Colour: White Size: 10 X 4.5 inch	200 Nos.
3.	A4 Size inside cloth envelope with printing		A4 Size, Colour: Green	100 Nos.
4.	Legal Size inside cloth Envelope with printing		Legal Size, Colour: Green	100 Nos.
5.	Packing Cloth		Markin Cloth	20 mtrs.
6.	Thread (Thick)		For stitching markin cloth for packing Table Calendar	05 Nos.
7.	Needle (Big Size)		For stitching markin cloth for packing Table Calendar	05 Nos.
8.	Plastic Bag (Polythene)		For holding Table Calendar upto 1 kg weight	100 Nos.
9.	Extension Board	ProDot	10000A 2500W	3 Nos.

Sealed quotations super-scribing the envelope "**Quotation for Supply of Office Stationery**" may be submitted at the office of the undersigned at 1st Floor, Gauhati High Court Old Block, near Mediation Centre, Guwahati- 781001 on or before 18.04.2024 during office hours.

The undersigned reserves the right to accept or reject any quotation without assigning any reasons whatsoever. Detailed particulars, information required, if any, may be obtained from the office of the undersigned during office hours.

For publication:

1. Office Website
2. Office Notice board
3. Office File


09.04.2024

**Member Secretary,
Assam State Legal Services Authority**

**Member Secretary
Assam State Legal
Services Authority**


2/4/24